



RELIGIOUS Safeguarding Audit 2022

All entries should relate to the period January 2022 to December 2022. Your completed audit must be submitted by 17th February 2023.

Name of your Religious Congregation or Community

select one

Enter your community's name if not listed above.

This form is being submitted by:

Role in Congregation / Community:

☐ Major Religious Superior for Scotland

☐ Safeguarding Link Co-ordinator

☐ Other

Email address for your receipt

This will be used to send you a copy of your submission.

Contact Phone number

Name of Safeguarding Link Co-ordinator

Address of Safeguarding Link Co-ordinator

Phone Number

Email address

example@example.com

Name of Major Religious Superior for Scotland

Address of Major Religious Superior for Scotland

Phone Number

Email Address

example@example.com

PRELIMINARY QUESTIONS

Your answers to these preliminary questions will determine which further questions you are required to answer.

A. Do you administer a parish on behalf of a diocese? (If so, you are required to complete a PARISH AUDIT which will be provided by your diocese.)

☐ YES

☐ NO

B. Do any members of your congregation or community provide any non-parish ministry?

☐ YES

☐ NO

C. Are you completing this form on behalf of a small religious community (1 or 2 members) who are ALL retired from ministry?

☐ YES

☐ NO

D. Locations where retired / inactive members reside in Scotland

	Centre Name/Location	Diocese	Number resident
1	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
2	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
3	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
4	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>

Standard 1: Creating and maintaining safe Church environments

1.1 Details of Community houses where your members reside in Scotland.

	Diocese	Centre Name/Location	Type	Number resident
1	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
2	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
3	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
4	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
5	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
6	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
7	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>
8	<input type="text"/> ▼	<input type="text"/>	<input type="text"/> ▼	<input type="text"/>

1.2 Details of any Care Homes run in Scotland by your Community or Congregation

	Name of Care Home
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>

1.3 Have any of your premises been used for activities involving children or vulnerable adults?

☐ Yes

☐ No

1.4a How many external groups used your premises to work with children or vulnerable adults?

ex: 23

number only

1.4b With regard to the above groups, which of these details do you include in your records?

- | | |
|---|---|
| <input type="checkbox"/> All these details | <input type="checkbox"/> No details recorded |
| <input type="checkbox"/> Group name | <input type="checkbox"/> Date & time of event(s) |
| <input type="checkbox"/> Group leader's contact details | <input type="checkbox"/> date of most recent Safeguarding Risk Assessment |

1.5a Do you livestream any services from your own church / chapel?

- ☐ YES ☐ No

1.5b When livestreaming, what measures do you adopt to ensure privacy?

- ☐ All these measures
- ☐ No measures
- ☐ Notice displayed to advise of livestreaming
- ☐ Camera set to avoid identifying congregation
- ☐ Consent obtained from all who agree to be seen (eg., Readers)
- ☐ Other

1.6a On your website or social media accounts have you displayed photographs of children or vulnerable adults?

- ☐ Yes ☐ No

1.6b Before displaying photographs, which of these requirements did you follow?

- ☐ all these measures
- ☐ no measures
- ☐ obtained consent
- ☐ avoided display of personal contact details
- ☐ prevented anyone from being identifiable as a result of any information posted

Standard 2: Safely recruiting clergy, religious, lay employees and volunteers

2.1a Number of your Congregation or Community MEMBERS who reside in Scotland

ex: 23
number only

2.1b Number of these in active ministry

ex: 23
number only

2.1c Number of these fully retired

ex: 23
number only

2.1d Number of members who are involved in regulated work with children and/or vulnerable adults?

ex: 23

2.1e Number of these members with current PVG (i.e. issued within last five years)?

ex: 23

2.2a How many EMPLOYEES were involved in regulated work with children and/or vulnerable adults?

ex: 23

2.2b Number of these EMPLOYEES with current PVG (i.e. issued within last five years)?

ex: 23

2.3a How many VOLUNTEERS were involved in regulated work with children and/or vulnerable adults?

ex: 23

2.3b Number of these VOLUNTEERS with current PVG (i.e. issued within last five years)?

ex: 23

2.4a Number of VISITING CLERGY who supplied ministry in your communities in the past year

ex: 23

2.4b Do you keep records of these details in relation to VISITING CLERGY?

- ☐ No records kept
- ☐ Visit dates
- ☐ PVG status

- ☐ All details below
- ☐ Ministry provided

Standard 3: Responding to safeguarding concerns and allegations of abuse

3.1 Number of ALLEGATIONS of abuse received in 2022

ex: 23

Please ensure that, for each allegation received, an Allegation Recording Form has been completed and sent to the Scottish Catholic Safeguarding Service. Forms are available from: audit@scssa.org.uk

3.2 Please comment on any concerns relating to the management of allegations of abuse.

Standard 4: Providing care and support for those who have experienced abuse

4.1 In the last year how many survivors of abuse have contacted you or members of your community to seek some form of support?

ex: 23

number

4.2 What forms of support were provided by your Congregation?

- | | |
|------------------------------------|------------------------------------|
| <input type="checkbox"/> Spiritual | <input type="checkbox"/> Emotional |
| <input type="checkbox"/> Practical | <input type="checkbox"/> Financial |

4.3 Please comment below on any particular challenges arising from providing care and support to survivors.

Type here...

Standard 5: Managing and providing care for repondents to allegations of abuse

5.1 Was anyone associated with your Congregation / Community - ie member, employee, volunteer - named as a RESPONDENT in any allegation of abuse?

☐ Yes

☐ No

5.2a How many members of your Congregation / Community were named as "respondents" in any allegations of abuse that you received?

ex: 23

Number

5.2b How many of these respondents were suspended from ministry?

ex: 23

Number

5.3a How many EMPLOYEES were named as respondents in any allegations of abuse that you received?

ex: 23

Number

5.3b How many of these EMPLOYEES were suspended from their duties?

ex: 23

Number

5.4a How many VOLUNTEERS were named as "respondents" in any allegations of abuse that you received?

ex: 23

Number

5.4b How many of these VOLUNTEERS were suspended from their duties?

ex: 23

Number

5.5 How many active Welfare Monitoring Plans do you have in place to manage respondents?

ex: 23

5.6a Can you identify someone in your congregation / community who, with training, could undertake the role of Support Person to manage and monitor the welfare of respondents?

☐ YES

☐ NO

5.6b Would you wish this person to participate in training for this role?

☐ Yes

☐ NO

5.7 Please comment on any particular challenges that you faced when managing those who were respondents to allegations of abuse.

Standard 6: Working Together to develop a culture of care

6.1 How many members of your Congregation or Community in Scotland have specific Safeguarding roles?

ex: 23

number

6.2 Describe the frequency of communication about Safeguarding between your Link Co-ordinator for Safeguarding and the Major Religious Superior or Congregation or Community Leader for Scotland.

☐ Regular

☐ Occasional

☐ Rare

6.3 Please identify your main sources of advice on Safeguarding matters

☐ Scottish Catholic Safeguarding Standards Agency

☐ Local Diocese

☐ Our own Congregation

☐ Other

6.4 What Safeguarding materials do you make available in your community?

☐ Safeguarding Contact poster

☐ What to Do poster

☐ Our Safeguarding Standards poster

☐ Our Safeguarding Culture of Care leaflet

☐ Safeguarding Matters newsletters

☐ In God's Image

Standard 7: Training and support for all responsible for safeguarding

7.1a What steps has your Community leader in Scotland taken to become familiar with 'In God's Image'?

- ☐ attended the National Safeguarding Conference held on 1st October 2022 by Zoom or in person
- ☐ participated in a diocesan safeguarding training session on IGI
- ☐ has watched the video 'Introducing In God's Image version 2'
- ☐ has read the revised text of 'In God's Image'
- ☐ none of the above

7.1b What steps has the Safeguarding Link Co-ordinator taken to become familiar with 'In God's Image'?

- ☐ attended the National Safeguarding Conference held on 1st October 2022 by Zoom or in person
- ☐ participated in a diocesan safeguarding training session on IGI
- ☐ has watched the video 'Introducing In God's Image version 2'
- ☐ has read the revised text of 'In God's Image'
- ☐ none of the above

7.1c What plans do you have to improve familiarity with 'In God's Image' in your community?

Type here...

7.2a How many of the members of your Congregation or Community have completed Induction Training PART 1?

ex: 23

7.2b How many of the members of your Congregation or Community have completed Induction Training PART 2?

ex: 23

7.3a In the past year how many members of your Community or Congregation participated in Safeguarding training provided by a Religious Congregation or Community?

ex: 23

7.3b In the past year how many members of your Community or Congregation participated in Safeguarding training provided by a Diocese?

7.3c If any member of your Community or Congregation participated in Safeguarding training provided by another organisation, please name these training providers here.

7.4 Please list below any new Safeguarding TRAINING NEEDS that you have identified.

Standard 8: Planning for continuous improvement in safeguarding

8.1 In the past year did the Congregation or Community leader in Scotland communicate with your community on some aspect of Safeguarding?

☐ YES

☐ NO

8.2 How regularly were you able to review progress with last year's plans to improve safeguarding?

☐ 2/3 times

☐ once

☐ never

☐ Other

8.3 Describe the IMPACT on your safeguarding practice of any IMPROVEMENTS PLANNED last year.

8.4 Do you have any other comments /reflections / suggestions in relation to Safeguarding?

Type here...

8.5 What IMPROVEMENTS are you planning?

Type here...

SUBMITTING YOUR COMPLETED AUDIT

NB Your completed audit must be submitted by 17th February 2023.

When you have reviewed the pages of the audit form and you are ready to submit, click on the SUBMIT AUDIT box below.

You should see an immediate acknowledgement of your submission. If you have provided an email address on the first page of the form, you will subsequently receive an email message providing you with an **EDIT** link in case you need to change your submission and a **PDF** copy of your submitted audit data. *Ticking "I consent" below indicates that you agree to receiving emails about this.*

N.B You may need to check in your Junk/Spam folder for these email messages.

Please select "I consent" below to confirm that you consent to the information you provide in this form being shared with the SCSSA and the CRSSC (Safeguarding Commission of the Conference of Religious in Scotland). *

☐ I consent
